

HAMILTON COUNTY JOB OPPORTUNITY

Posting Number: 145

October 4, 2006

POSITION: Family Counselor/ Assessment Specialist DEADLINE TO APPLY: OPEN UNTIL FILLED

DEPARTMENT: Juvenile Court
LOCATION: Intervention Unit
2020 Auburn Ave
Cincinnati, OH 45219
WORK HOURS: 70 Biweekly
FLSA STATUS: Hourly/Non-Exempt
SALARY: \$17.10 - \$18.97 per hour

Listed below are the **MINIMUM QUALIFICATIONS** that must be met in order to be considered:

FAMILY COUNSELOR: Master's Degree in social science field and two years supervised family therapy training/clinical practice with LISW or LPCC. Candidate must have excellent communication skills, be able to work evenings and flexible hours; have a basic understanding of brief therapy concepts and ability to establish therapeutic relationships with a diverse population.

ASSESSMENT SPECIALIST: Master's Degree in social science field, LSW or LPC, family counseling experience. Candidate must have excellent communication skills, be able to work evenings and flexible hours; have a basic understanding of brief therapy concepts and ability to establish therapeutic relationships with a diverse population.

Listed below is a brief summary of the **JOB DUTIES:**

FAMILY COUNSELOR: Responsible for interviewing, assessing and providing treatment for Intervention Unit referrals. Conduct interviews with families, contacting within 24 hours and scheduling appointments within 7-10 days of referral; family interviews require knowledge of brief treatment strategies to provide a solution-focused intervention. Maintain up-to-date case files on clients by documenting ongoing case notes; complete written reports for closing summaries, court hearings, agency correspondence. Refer families, youth, or marital couples to appropriate agencies, utilizing established procedures and guidelines. Provide treatment to families/adolescents using brief therapy concepts when appropriate. Monitor referrals to agencies to ensure successful follow through and to determine services rendered. Participate in peer supervision and consultation; tape a minimum of one intervention session a week; present one live intervention session per month before consultation team and Intervention Unit consultant. Provide crisis based telephone interviews with families calling for assistance. Perform other duties as assigned.

ASSESSMENT SPECIALIST: Responsible for interviewing and assessing Intervention Unit referrals. Conduct interviews with families, contacting within 24 hours and scheduling appointments within 7-10 days of referral; family interviews require knowledge of brief treatment strategies to provide a solution-focused intervention. Maintain up-to-date case files on clients by documenting ongoing case notes; complete written reports for closing summaries, court hearings, agency correspondence. Refer families, youth, or marital couples to appropriate agencies, utilizing established procedures and guidelines. Monitor referrals to agencies to ensure successful follow through and to determine services rendered. Participate in peer supervision and consultation; tape a minimum of one intervention session a week; present one live intervention session per month before consultation team and Intervention Unit consultant. Provide crisis based telephone interviews with families calling for assistance and referring to appropriate services. Assume Intake Coordinator's duties during vacation or absences. Perform other duties as assigned.

HOW TO APPLY FOR THE POSITION:

Apply IN PERSON or SEND your resume/application to the following address:

Hamilton County Juvenile Court
Attention: Personnel Department
800 Broadway, 15th Floor
Cincinnati, OH 45202

FAX your resume/application to: (513) 946-9240

APPLY ON-LINE AT: <http://www.hamiltoncountyohio.gov/personnel/employmentapplication.asp>

NOTE: Applications for Hamilton County positions are considered public records under Ohio's Public Records Act. As a public record, applications maintained by the County are made available to any person requesting to view them.